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Form **990-EZ**

**Short Form**  
**Return of Organization Exempt From Income Tax**  
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)  
▶ For organizations with gross receipts less than \$100,000 and total assets less than \$250,000 at the end of the year  
▶ The organization may have to use a copy of this return to satisfy state reporting requirements

**2003**  
**Open to Public Inspection**

Department of the Treasury  
Internal Revenue Service

**A** For the 2003 calendar year, or tax year beginning April 1, 2003, and ending March 31, 2004

**B** Check if applicable

- Address change
- Name change
- Initial return
- Final return
- Amended return
- Application pending

Please use IRS label or print or type See Specific Instructions

**C** Name of organization Research Texas Association for Institutional

Number and street (or P O box if mail is not delivered to street address) Room/suite  
1201 W Highland St. 206

City or town state or country, and ZIP + 4  
Denton, TX 76203

**D** Employer identification number  
47-0847753

**E** Telephone number  
(713) 348-6254

**F** Group Exemption Number . . . ▶ NA

• Section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A (Form 990 or 990-EZ)

**G** Accounting method  Cash  Accrual  
Other (specify) ▶

**I** Website: ▶ www.texas-air.org

**H** Check  if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF)

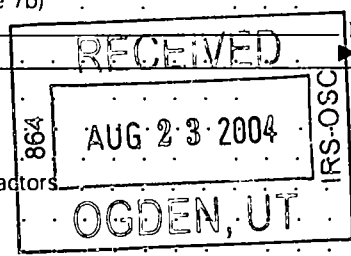
**J** Organization type (check only one)—  501(c) ( 3 ) ◀ (insert no)  4947(a)(1) or  527

**K** Check  if the organization's gross receipts are normally not more than \$25,000. The organization need not file a return with the IRS, but if the organization received a Form 990 Package in the mail, it should file a return without financial data. **Some states require a complete return.**

**L** Add lines 5b, 6b, and 7b, to line 9 to determine gross receipts, if \$100,000 or more, file Form 990 instead of Form 990-EZ. ▶ \$ 41,036.98

**Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances** (See page 37 of the instructions)

		1	0
		2	0
		3	315.00
		4	233.15
		5a	0
		5b	0
		5c	0
		6	
		6a	40,488.83
		6b	29,270.46
		6c	11,218.37
		7a	
		7b	
		7c	0
		8	0
		9	11,766.52
		10	1,750.00
		11	0
		12	0
		13	1,222.95
		14	0
		15	0
		16	1,754.33
		17	4,727.28
		18	7,039.24
		19	41,797.28
		20	0
		21	48,836.52



**Part II Balance Sheets**—If Total assets on line 25, column (B) are \$250,000 or more, file Form 990 instead of Form 990-EZ

(See page 40 of the instructions)

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	41,797.28	22 48,836.52
23 Land and buildings	0	23 0
24 Other assets (describe ▶ )	0	24 0
25 Total assets	41,797.28	25 48,836.52
26 Total liabilities (describe ▶ )	0	26 0
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	41,797.28	27 48,836.52

For Paperwork Reduction Act Notice, see the separate instructions.

Cat No 106421

Form 990-EZ (2003)

SCANNED SEP 13 2004

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Part III Statement of Program Service Accomplishments (See page 41 of the instructions)		Expenses (Required for 501(c)(3) and (4) organizations and 4947(a)(1) trusts, optional for others)
What is the organization's primary exempt purpose? <u>professional development in higher ed.</u>		
Describe what was achieved in carrying out the organization's exempt purposes. In a clear and concise manner, describe the services provided, the number of persons benefited, or other relevant information for each program title		
28	TAIR Annual Conference-Professional development and networking function serving over 200 members over 3 days. (Grants \$ 0)	28a \$21,444.75
29	Summer Workshop-Function designed to bring members up to date on current TAIR related issues serving 100 members in a one day setting. (Grants \$ 0)	29a \$ 4,793.65
30	..... (Grants \$ )	30a
31	Other program services (attach schedule) (Grants \$ )	31a
32	Total program service expenses (add lines 28a through 31a)	32 \$26,238.40

Part IV List of Officers, Directors, Trustees, and Key Employees (List each one even if not compensated See page 41 of the instructions)				
(A) Name and address	(B) Title and average hours per week devoted to position	(C) Compensation (if not paid, enter -0-)	(D) Contributions to employee benefit plans & deferred compensation	(E) Expense account and other allowances
SEE ATTACHED				
.....				
.....				
.....				

Part V Other Information (Note the attachment requirement in General Instruction V, page 14)		Yes	No
33	Did the organization engage in any activity not previously reported to the IRS? If "Yes," attach a detailed description of each activity		X
34	Were any changes made to the organizing or governing documents but not reported to the IRS? If "Yes," attach a conformed copy of the changes		X
35	If the organization had income from business activities, such as those reported on lines 2, 6, and 7 (among others), but not reported on Form 990-T, attach a statement explaining your reason for not reporting the income on Form 990-T		X
a	Did the organization have unrelated business gross income of \$1,000 or more or 6033(e) notice, reporting, and proxy tax requirements?		X
b	If "Yes," has it filed a tax return on Form 990-T for this year?		X
36	Was there a liquidation, dissolution, termination, or substantial contraction during the year? (If "Yes," attach a statement)		X
37a	Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ 37a 0		X
b	Did the organization file Form 1120-POL for this year?		X
38a	Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still unpaid at the start of the period covered by this return? 0		X
b	If "Yes," attach the schedule specified in the line 38 instructions and enter the amount involved 38b 0		X
39	501(c)(7) organizations Enter a Initiation fees and capital contributions included on line 9 39a 0		X
b	Gross receipts, included on line 9, for public use of club facilities 39b 0		X
40a	501(c)(3) organizations Enter Amount of tax imposed on the organization during the year under section 4911 ▶ 0, section 4912 ▶ 0, section 4955 ▶ 0		X
b	501(c)(3) and (4) organizations Did the organization engage in any section 4958 excess benefit transaction during the year or did it become aware of an excess benefit transaction from a prior year? If "Yes," attach an explanation		X
c	Amount of tax imposed on organization managers or disqualified persons during the year under 4912, 4955, and 4958 ▶ 0		X
d	Enter Amount of tax on line 40c, above, reimbursed by the organization ▶ 0		X
41	List the states with which a copy of this return is filed ▶ NA		X
42	The books are in care of ▶ Jaime Garcia Telephone no ▶ (713) 348-6254 Located at ▶ 6100 South Main MS-73, Houston, TX 77005 ZIP + 4 ▶ 77005-1892		X
43	Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041—Check here ▶ <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43 NA		X

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Please Sign Here: Signature of officer Jaime Garcia Date 8/13/04  
Type or print name and title Jaime Garcia, Treasurer

Paid Preparer's Use Only: Preparer's signature, Date, Check if self-employed , Preparer's SSN or PTIN (See Gen. Inst. W), Firm's name (or yours if self-employed), address, and ZIP + 4, EIN, Phone no.



**Part IV List of Officers, Directors, Trustees and Key Employees**

Name and Address	Title and average hours per week	Compensation	Contributions	Expense Account and Other Allowances
Karen Laljani El Centro College Institutional Effectiveness and Research 801 Main St Dallas, TX 75202	President 10 Hours	0	0	0
Chris Benton Alvin Community College Institutional Effectiveness and Research 3110 Mustang Rd Alvin, TX 77511	Vice President 10 Hours	0	0	0
Danica Frampton St Edward's University Office of Institutional Research 3110 South Congress Avenue Austin, TX 78704	Secretary 5 Hours	0	0	0
Jaime Garcia Rice University Office of Institutional Research 6100 South Main St Houston, TX 77005	Treasurer 5 hours	0	0	0
Marilyn Greer M D Anderson Cancer Center Educational Research and Assessment 1515 Holcombe Blvd Box 147 Houston, TX 77030	Past President 5 hours	0	0	0

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